

**Water Works District No. 2
St. Tammany Parish, State of Louisiana**

**Board of Waterworks Commissioners Meeting
Water District No. 2 Office, Hwy. 36, Covington, LA**

August 11, 2025– 5:00 p.m.

Staff Present: Julie Williams – General Manager
Grady Thigpen – Field Supervisor

Board Present: Benjamin Martino – Board President
Pierre Fabre – Vice President
Lorraine Saba – Secretary/Treasurer
Monique Stubbs – Board Member

Board Absent: Sarah Holzhalb – Board Member

Call to Order: The meeting was called to order by President Benjamin Martino.

Minutes: Minutes of the July 14, 2025 meeting were read. Motion to approve them was made by Monique Stubbs and seconded by Pierre Fabre.

Bank Balances: Bank balances for the month ending July 31, 2025 were read by Lorraine Saba.

Julie Williams spoke:

Water Loss: Water loss went down from 12.00% to 10.39%.

Profit & Loss: Julie gave out the Profit & Loss Statements. It was noted that Expense Account 5205 Bank Charges were up from last year. Julie will look into this expense. She will also look at the payroll expense account numbers to be sure that the accounts are correct after the change from Quickbooks payroll to ADP payroll.

Truck Replacement: Grady now has his new Ford F-250 truck with tool boxes and decals on it. Safety lights are to be in the next week or two. Julie asked if we wanted to put his old F-250 truck on GovDeals for auction now or wait until later. There was discussion about listing it now with a zero bid or a starting bid. Since it's 10 years old and has 180,000 miles on it, it might sell in the \$15,000 range. If we don't like their bid, we can go back to them. Therefore, Julie will list it and keep us updated.

New Office Hire: Julie said the position for Office Manager has been filled by Jessica Loyd. She will start on August 20, 2025.

Grady Thigpen spoke:

Annual Chlorinator Maintenance: Municipal & Industrial Chlorination came out on 8/5/25 to perform the annual cleaning & rebuilding for the chlorinators for Well 3 and Well 4.

Leaks: Grady stated they have repaired several leaks in the system within the past few weeks which has helped with the water loss.

No further business to discuss, a motion to adjourn was made by Monique Stubbs and seconded by Pierre Fabre.

Submitted by: Lorraine Saba
8/12/25