

**Water Works District No. 2
St. Tammany Parish, State of Louisiana**

**Board of Waterworks Commissioners Meeting
Water District No. 2 Office, Hwy. 36, Covington, LA**

December 8, 2025– 5:00 p.m.

Staff Present: Julie Williams – General Manager
Jessica Puckett – Office Manager
Grady Thigpen – Field Supervisor

Board Present: Benjamin Martino – President
Pierre Fabre – Vice President
Lorraine Saba – Secretary/Treasurer
Sarah Holzhalb – Board Member
Monique Stubbs – Board Member

Call to Order: The meeting was called to order by President Benjamin Martino.

Minutes: Minutes of the November 10, 2025 meeting were read. Motion to approve them was made by Monique Stubbs and seconded by Pierre Fabre.

Bank Balances: Bank balances for the month ending November 30, 2025 were read by Lorraine Saba.

Julie Williams spoke:

Water Loss: Water loss slightly increased to 14.35%.

Meeting Schedule: Julie asked if we wanted to continue our meetings on the second Monday of each month and everyone said “yes”.

Truck: The 2016 Ford F-250 was auctioned on GovDeals and sold for \$7500.

Servline – NLC Service Line Warranty Program: Servline would like to speak with us about offering our customers their service line leak protection program to assist customers with paying high water bills due to leaks. We would charge the customer a monthly fee and customers would file with them to make a claim. This program is supported by LRWA. Board decided they would need more details on how the program works before a decision is made. Julie will contact Servline and get more detailed information.

Town of Abita: The Town of Abita has contacted us about a possible emergency interconnect to our water main. They are having problems with their primary production water well and in order for them to investigate the problem and make repairs they will need another water source. They have also approached Utilities, Inc. as well to see who would be the better option to be able to provide them with water.

They have 1200 customers and flow 340,000 gallons a day. The back-up well flows 120,000 gallons a day. We flow 400,000 gallons a day, and they would need 220,000 gallons a day from us. Their plan is to connect to our 8-inch water main on Rose St, which is approximately a 2,000 feet extension. Permits for this would take three to five weeks, while construction would take three to four weeks.

Timmy Lemoine at Louisiana Rural Water Association reminded us of other considerations, such as pump run-time and the strain on our operation. Our wells are 26 and 10 years old. A tie-in could shorten the life spans of our wells. It could also delay our getting a new tower when the time comes. Ben asked about the customers and businesses they support. He suggested asking for specifics about their present operation.

There was a Zoom meeting with the Town of Abita, Engineers and LDH to discuss all of this, but we need a sit-down meeting with their manager. We would need the engineers to do a study to make sure we can support their system without putting a strain on ours. We would also have to look at the costs to us and determine how much to charge them for this service. Julie will request a follow-up meeting with them.

2026 Budget: Julie said she based the 2026 Budget on last year's costs and averages. She noted that we transferred \$56,400 to the Reserve Replacement Account. Our expenses were up in 2025 due to new trucks, office equipment and IT services. Monique moved to accept the new 2026 Budget and everyone agreed.

No further business to discuss, a motion to adjourn was made by Monique Stubbs and seconded by Pierre Fabre.

Submitted by: Lorraine Saba
12/10/2025